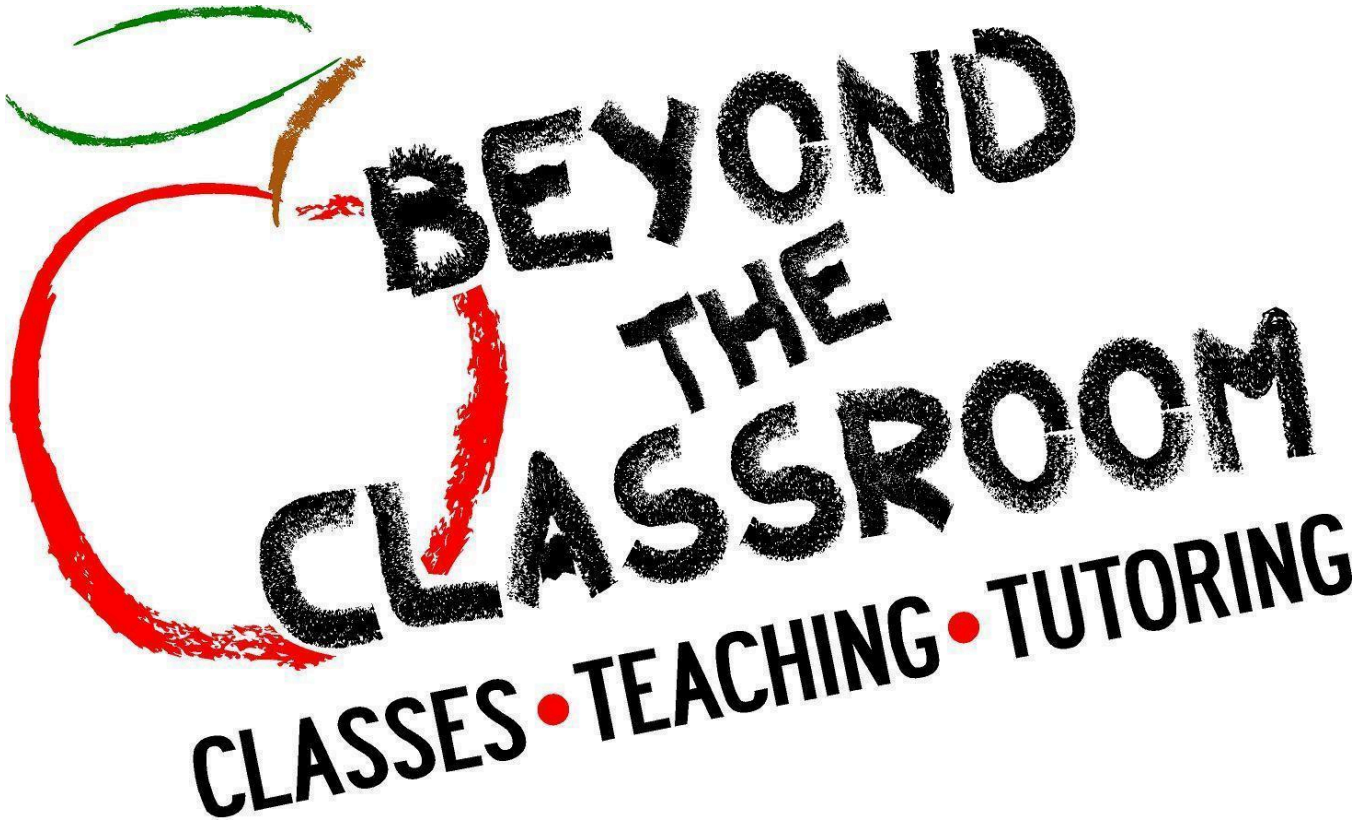

26-27

K-12 Parent/Student Handbook

1601 Lowell Ave.
Pierre, SD 57501
(605) 280-8458
www.beyondtheclassroomsd.net

Dear Parents and Students,

We are now at a place in the history of our country where the values and principles of God's Word must be intentionally taught to our child(ren) as never before, or they will be forgotten entirely. The Bible tells us that "The fear of the Lord is the beginning of wisdom, but fools despise wisdom and discipline." (Proverbs 1:7) Our culture values knowledge, but not wisdom from God, and certainly not discipline, thus, our culture has become foolish. But change begins with us –with me—repenting of my failures and trusting the Savior to help me live my life according to Godly principles each day.

My heart yearns for mankind to know that they can stand secure on God's Word, and thus, I look at the coming school year with much anticipation and excitement, knowing that the purpose of this "school" is unchanged— "to pray for these students daily and train this generation to impact the next generation for Christ." With His wisdom and guidance, we have much to look forward to in this coming school year as He teaches us through the struggles, the mistakes, the opportunities, and the successes of each day here at Beyond the Classroom, Inc.
May we give Him the praise and the glory for the great things He will do!

God Bless,

Mrs. Brink

Beyond the Classroom, Inc.

Marquette Brink
Certified K-8 Elementary & Special Education Masters in Elementary Administration

Over 30 years of experience!

605-280-8458

Marquette@BeyondTheClassroomSD.net

"Praying for and training this generation to impact the next generation for Christ."

Accredited
National Association
of
Private Schools

ACCREDITATION

"Accreditation means that an institution is fulfilling its stated purpose with integrity and excellence."

Beyond the Classroom Inc., is accredited by the National Association of Private Schools (NAPS) which is dedicated to recognizing and improving the character and educational quality of private Christian schools. NAPS is a non-profit educational corporation, which provides educational assistance and accreditation for church schools, private Christian schools, and Christian home school academies, Pre-K through 12th grade, with credible traditional education programs.

ANNUAL VERIFICATION AND 5-YEAR REVIEW

Every accredited school will receive a Virtual Onsite Visit every five years. Accreditation reviews will be updated every year during the Annual Verification Period.

Beyond the Classroom, Inc. (BTC) Vision Statement

BTC is a place that desires to honor the Lord Jesus Christ by purposefully incorporating God's word into every aspect of school which includes Religion, Mathematics, Reading, Writing, Grammar, History, Science, Music, friendships, serving others, and clean-up tasks.

The learning environment is closely related to the "Country School" of days gone by—with all ages and grades working in the same room. Some subjects are individually taught, while others are taught to the group as a whole. Students are instructed by the teacher, but the idea "we learn what we teach" is a huge part of our school day as all students are strongly encouraged to help one another on assignments, ask another student for help before coming to the teacher, and older students are even assigned to work with younger students in different areas of subject matter; thus creating an opportunity for students to teach what they know and have the ability to form/conduct relationships with all people. This is always emphasized through the Scripture we memorize and talk about, the stories we read, the people we learn about and the discussions we have. In addition to these, the daily event of the day, do the most "character training", and they are looked upon as the most teachable moments of character. One's true character is often revealed in difficult circumstances, which means our attitude towards failure, having to rework incorrect assignments, or playing a group game, brings our character to the surface, and those times of failure, frustration, and giving up what we had wanted, to become the moments that Christ gracefully uses to mold and shape us into individuals that honor Him.

BTC works closely with the student's families as they are each child's first teacher(s). Each family brings wonderful qualities, backgrounds, and viewpoints that influence our school. The parents' support, encouragement and ideas are necessary for discussions, projects, homework, etc. The home is foundational to BTC.

It is my prayer, as the Administrator and Teacher, that these unique aspects of our time together will encourage students to honor the Lord Jesus Christ while we learn about His world in order that the foundations of the Christian faith will not be forgotten but be lived out in day-to-day life and passed on to the next generation.

BTC's 3-5 Year Vision

- [x] Explore accreditation – Accredited in 2023
- [x] Achieve full enrollment for K – 12th grades
- [x] Continue to develop and support family-style atmosphere and values
- [ ] Grow Action Based Learning environment

BTC's 5-10 Year Vision

- [ ] Purchase land
- [ ] Build on to facility
- [x] Hire Certified/noncertified staff
- [ ] Grow endowment

Mission Statement

BTC exists to help students with a less-than-traditional business design. BTC takes a unique and innovative approach to teaching that helps students connect with the subject matter they need to master in grades K-12. Through personalized and focused teaching processes, our students develop the tools they need for ongoing success in their fields of study while living a Christ centered life.

Core Values - C.A.R.E.

Christ Centered

- Living out Biblical Principles and sharing freely the Gospel of Jesus Christ.

✞ Ephesians 5:1-3 – "Be imitators of God, therefore, as dearly loved children and live a life of love, just as Christ loved us and gave Himself up for us as a fragrant offering and sacrifice to God. But among you there must not be even a hint of sexual immorality, or of any kind of impurity, or of greed because these are improper for God's holy people."

✞ Deuteronomy 6:5 – "Love the Lord your God with all your heart and with all your soul and with all your strength."

Academic Excellence

- Providing a high-achieving environment to challenge students towards their God-given potential.

✞ Colossians 3:17 – "And whatever you do, whether in word or deed, do it all in the name of the Lord Jesus, giving thanks to God the Father through Him."

✞ Proverbs 2:1-5 – "My son, if you accept My words and store up My commands within you, turning your ear to wisdom and applying your heart to understanding, and if you call out for insight and cry aloud for understanding, and if you look for it as for silver and search for it as for hidden treasure, then you will understand the fear of the Lord and find the knowledge of God."

Relationship Focused

- Demonstrating authentic relationships through respect for God and others.

✞ Hebrews 10:24-25 – "And let us consider how we may spur one another on toward love and good deeds. Let us not give up meeting together, as some are in the habit of doing, but let us encourage one another – and all the more as you see the Day approaching."

✞ Philippians 2:4-5 "Each of you should look not only to your own interests, but also to the interests of others. Your attitude should be the same as that of Christ Jesus."

✞ Mark 12:30-31 "Love the Lord your God with all your heart and with all your soul and with all your mind and with all your strength. The second is this: 'Love your neighbor as yourself.' There is no commandment greater than these."

✞ Leviticus 19:18 – "Do not seek revenge or bear a grudge against one of your people but love your neighbor as yourself. I am the Lord."

Excellence Driven

- Promoting integrity and purpose in everything we say and do.

✞ I Corinthians 10:31 – "So whether you eat or drink or whatever you do, do it all for the glory of God."

✞ Colossians 3:23-24 – "Whatever you do, work at it with all your heart, as working for the Lord, not for men, since you know that you will receive an inheritance from the Lord as a reward. It is the Lord Christ you are serving."

BTC's Value = Benefits

- Daily prayer
- Family atmosphere
- Security and safety - highest priority
- Teach Christian principles in a Christian environment
- Christian teachers using Christian curriculum
- Encore classes (Art, Music, P.E., STEM, Home Ec., and Computer Lab)
- Tuition assistance available
- Small student to teacher ratio giving individualized attention
- Dual enrollment in high school
- Dual credit for juniors and seniors with an accredited college/university
- 4-day school week
- K – high school service projects
- Welcome parent visitation and participation

Beyond the Classroom, Inc. History

BTC, founded in 2017 by Marquette Brink, is a South Dakota-based company that offers educational and tutoring services for a wide variety of subjects. The company focuses on the learning process for a variety of students that benefit from a different approach from the traditional setting. Our students may include high achievement scholars that are looking for an edge; students who are struggling to learn within the confines of public-school parameters; or students who for many reasons need a faith-based solution to keep them on track.

BTC relies on a faith-based learning platform that integrates Religion, Mathematics, Reading, Writing, Grammar, History, Science, Music, friendships, serving others, and clean-up tasks into the daily routine. We continue the vision of cultivating character and improving the academic potential of every student to impact the world for Christ in K – 12th grades.

Educational Philosophy

BTC exists to equip children to view life from God's perspective because He is Truth (John 14:6). We believe Biblical perspective is communicated through 1.) His Creation, 2.) His Son, Jesus Christ, and 3.) His Holy Word, the Bible. All Truth is rooted in the Bible (John 17:17), therefore Christ and the Bible are central and embedded into every subject and activity. Our school will not teach anything or incorporate any content into the curriculum that we deem to be inconsistent with our Biblical worldview, our Statement of Faith, or commitment to be a distinctively Christian school in every way. We will teach our students how to discern the truth and how to train their minds for excellence.

Our responsibility to the students encompasses the spiritual, intellectual, physical, social, and emotional areas of their lives. As students recognize God's Truth and are assured of their calling and election, they will also recognize the worth God has placed on them and how they can live in a manner worthy of the gospel.

We believe that a proper relationship between family, church, and school is essential to Christian education. It is the responsibility of parent(s) to teach and train their child(ren); BTC is an extension of the educational process of the home, partnering with families as they raise their child(ren) in a countercultural manner that honors and glorifies God and encourages a personal and growing relationship with Christ (Gal 1:10). Together, BTC and parent(s)' partner in providing an education that is both Christian and challenging, equipping students to know, love, and practice that which is true, virtuous, and beautiful, and which challenges them to strive for excellence as they live for the glory of God and the good of all people.

As Christian educators, we desire to be faithful in communicating a Godly vision that inspires our child(ren) to walk in the freedom and openness of the Gospel, and in so doing, influence the world for Christ (John 15:19, John 9:5). BTC grounds everything we do on the transforming power of the Gospel of Jesus Christ to instill in our students, families, and staff an eternal mindset based on God's absolute truth.

BTC is a non-denominational school. We believe that the Bible is the infallible Word of God, and we study the Word at each level of education. We support the family of each student and respect the churches that are represented at BTC. Currently our staff and students represent over five different churches. BTC is not associated with any church or denomination or groups using the facilities.

BTC Statement of Faith

1. BTC believes that the Bible is God's indisputable message to man, that it is inspired by God himself and, therefore, is without error. II Peter 1:20-21, II Tim. 3:15-17

2. BTC believes there is one God who continuously and endlessly evidences Himself in three persons: God the Father, God the Son (Jesus), and God the Holy Spirit. Genesis 1:1, Matt 28:19, John 10:30

3. BTC believes that Jesus Christ is the Son of God and He is one with the Father. John 1:1, Isaiah 43:1013, John 17:20-21, John 10:30, Luke 3:21-22

4. BTC believes that Jesus was born of a virgin, that He lived a sinless life, and that He accomplished amazing miracles, as recorded in Scripture. Isaiah 7:14, Matt 1:18-23, Hebrews 4:15, I Peter 1:18-19

5. BTC believes that Jesus shed His blood and died on the cross as our substitute and, in so doing, settled the score once and for all for our sin. Isaiah 53:4-6, Romans 6:23, Gal. 1:4, Romans 5:8, Romans 3:2224

6. BTC believes in the miraculous resurrection of Jesus and that He ascended to the right hand of God the Father where He constantly intercedes on our behalf and that one day He will return to earth in power and glory. Hebrews. 7:26, John 5:28-29, John 11:25, Mark 16:19, Romans 8:26-34, I Thess. 4:16, Hebrews. 4:15.

7. BTC believes that through a personal heart-felt acceptance of Jesus Christ as personal Savior, we are reborn as a new creation by the inner working of the Holy Spirit. John 5:24, Eph. 2:4-9, Titus 3:5-7, Romans 5:8-9, Romans 10:9-10, Eph. 1:13-14, John 14:6.

8. BTC believes that the Holy Spirit indwells the Christian and encourages us to live a Godly life. John 16:111, Romans 8:13-26, John 14:26, I Cor. 3:16, Hebrews. 4:15

9. BTC believes in the resurrection of the dead for both the believer and the non-believer; those that are saved unto eternal life in heaven and the unsaved to eternal damnation in hell. I John 5:11, Romans 8:11, I Cor. 15:42-49, John 5:28-29.

10. BTC believes in the spiritual unity of believers in our Lord Jesus Christ and pledge to look beyond doctrinal conflict in order that the kingdom of God be extended. Gal. 3:26-28, Eph. 4:4-6, I Cor. 12:114, Phil. 2:1-5.

11. BTC believes that all human life is sacred and created by God in His image and His likeness. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. Gen. 1:27-28, Jer., 1:4-5, Psa. 139: 13-16

12. BTC believes that God wonderfully and immutably creates each person as male or female, therefore: alternative gender identities are contrary to the Bible. Male and female are distinct, complementary genders that together reflect the image and nature of God. BTC will use gender appropriate pronouns reflecting gender at birth as well as legally assigned names. Parent(s) may notify the school of appropriate nicknames students would like to be called by. Gen. 1:26-27, Gen. 2:15-24, Lev. 20:13a, Matt. 19:4

13. BTC believes that God created marriage to be exclusively the union of one man and one woman, and that intimate sexual activity is to occur exclusively within that union. Gen. 2:22-24, 1 Corin. 7:2-5, Matt. 19: 4-6, Rom. 1:26-27

By enrolling students in BTC, parents or guardians, understand that BTC will address spiritual matters using this statement as a basis and guide. The Statement of Faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe. For purposes of BTC's faith, doctrine, practice, policy, and discipline, our Board of Directors is BTC's final interpretive authority on the Bible's meaning and application.

BTC Objectives

Our core value (C.A.R.E.) is the method we use to obtain our objectives. The following objectives of the BTC are founded on the Word of God, Statement of Faith, school philosophy, vision, mission, purpose, and goals. "For no other foundation can anyone lay than that which is laid, which is Jesus Christ." (1 Corinthians 3:11).

BTC takes hold of the responsibility of shaping a Christian mind, cultivating a Christian heart, and promoting Christian service – head, heart, and hands, thinking, feeling, and doing – all intertwined in each person. The formation of the whole child with humble, selfless, Christ-focused ambitions: this is the vision of our school. (Philippians 2:1-9).

HEAD – Christian Mind/Thinking (Ecclesiastes 1:13a) - KNOW IT

- ✦ Performance at or above grade level in reading, writing, and math
- ✦ Broad base of skills and knowledge foundational to academic excellence
- ✦ Greater understanding of God's written Word, the Bible
- ✦ Creative and critical thinking skills for problem solving and lifelong learning
- ✦ Proper use of Biblical criteria for evaluation
- ✦ Skills to defend our belief and faith
- ✦ Knowledge of and extension of what grace is
- ✦ Scriptural proof of Jesus's deity
- ✦ Skills to debate respectfully

HEART – Christian Heart/Feeling (1 Peter 3:15) - OWN IT

- ✦ Personal relationship with Christ
- ✦ Personal responsibility, integrity, self-discipline, and godly character which is based on submission to God
- ✦ Virtuous attitudes, desires, and acceptance of God-given power to do His will
- ✦ Compassion for others
- ✦ Understand and discover that God gives each individual specific talents and spiritual gifts to be used for His purposes
- ✦ Ability to understand and explain faith in Christ
- ✦ Possess healthy, self-based identity of who God is, who Jesus says we are, and our role as agents of Him
- ✦ Knowledge that we are part of God's much bigger picture

HANDS – Christian Service (Eph 4:12-13, Eph 2:1-9, Phil 2:1-9) - DO IT

- ✦ Develop and use God-given talents and abilities to joyfully serve others by sharing God's love
- ✦ Invest in the lives of others in response to our God-given gifts
- ✦ Develop a growing ability to love one's neighbor as oneself
- ✦ Share our values with others and defend the Christian faith
- ✦ Go into the world prepared to walk like Christ (Gal 6:9), doing the good works for which we were created in Christ Jesus and which He prepared in advance for us to do (Eph. 2:10)

Educational Statement of Beliefs

BTC is committed to academic excellence within a Christ-centered community: shaping Christian minds, cultivating Christian hearts, and promoting Christian service. The ultimate goal of Christian education is the glorification of God, accomplished by bringing students to a personal relationship with Jesus Christ, which leads them to imitate Him while fully utilizing their God-given gifts to serve Him and His people.

1. All students can learn and are entitled to a high-quality education. BTC provides this to students by:
    - Establishing a culture of high expectations
    - Utilizing effective and consistent instructional practices and engagement strategies to meet all learning styles
    - Developing students' full potential, understanding that all knowledge, skills, and abilities are from God (James 1:17) and their development is prudent stewardship of His gifts; and
    - Developing a broad base of academic skills and knowledge so all students are equipped for every good work (2Tim 3:16-17)

2. Individual maturity is developed in a student's life when there is spiritual, intellectual, physical, social, and emotional growth. BTC provides this by:
    - Developing character in students that reflects the fruit of the Spirit (Gal 5:22-23) as a result of a well-established and continually growing relationship with Christ;

- Developing self-discipline and personal responsibility based on respect for and submission to God, pursuing both excellence and humility; and
- Teaching good character qualities and moral principles as a framework for Christian living, along with the proclamation that righteousness, the right relationship with God, comes not by our conduct or morals but by our trust in the person and work of Jesus Christ (Phil 3:9).

3. Christian education equips students to view life from God's perspective.
   BTC promotes this by:
   - Confirming Christ as all in all (John 1:3, Eph 1:22-23, Col 1:15-18);
   - Using God, His unchanging Truth (Ps 119:160), and a Christ-centered worldview to process, analyze, and discern all information to determine what is true and good (1Thess 5:21); and
   - Recognizing God's sovereignty and glory (Ps 135:6), the worth God has placed on us (Matt 10:31), and how we can live in a manner worthy of the gospel

4. Students develop most thoroughly in a positive, Christ-centered environment. BTC fosters this by:
   - Saturating children with the good news of Jesus Christ and how the gospel impacts our daily lives and the way we love those around us; and
   - Creating an environment of grace and acceptance - allow for imperfection and struggles with full trust that the righteousness of Jesus is sufficient to save us and transform us (Rom 3:21-26, Gal 3:24).

5. A high-quality education equips students to think critically and integrate ideas. BTC provides this by:
   - Emphasizing the training of students to ask questions and find answers, construct meaning, and apply and transfer learning to new situations; and
   - Training students to use biblical criteria for evaluation while reasoning logically, thinking critically, and studying independently.

6. Student success is achieved through shared responsibility of students, staff, and family. BTC promotes this by:
   - Serving as an extension of learning environment at home, working with parent(s) to shape the hearts of students as we all seek to imitate Christ;
   - Cultivating high levels of parent engagement and strong family-school relationships.

7. Christian school staff must be well-trained educators who love the Lord and the students. BTC staff strive to:
   - Acknowledge God as the orchestrator of the learning experience;
   - Serve as willing hands and feet of God's character and of His amazing works;
   - Utilize highly effective instructional practices;
   - Live in a way that reflects Christ-like character, understanding fruit is born by abiding in the Vine (John 15:4);
   - Openly teach the truths of Scripture, compelled by transparent and unashamed love and service to Jesus Christ;
   - Enhance children's spiritual development in an intentional and nurturing manner; and
   - Function as disciples, depending on the Holy Spirit and the Bible for guidance.

8. Effective schools are committed to innovation and continuous improvement. BTC demonstrates this by:
   - Planning and implement ongoing professional development for best instructional practices; and
   - Training staff on alignment of mission, values, objectives, instruction, assessment, analysis of data, and interventions.

Expected Student Outcomes (ESOs)

Our Expected Student Outcomes (ESOs) are found within our mission statement and encompass three categories: Academic, Biblical and Life. Through the use of C.A.R.E., we encourage students to fulfill the BTC vision. The ESOs reflect the milestones BTC prays will be evident in our graduates. Administration, faculty, staff, and board members oversee, model, communicate, and teach biblical principles as the foundation of all education.

Academic: Through academic excellence, BTC graduates will be prepared for college admission or other further education for career effectiveness. Students will receive a quality education based upon Christian values. Graduates can respectfully and effectively communicate with others to impact the world for Christ.

- Students will:
    - o Train their minds for excellence
    - o Be lifelong learners
    - o Possess academic skills needed for success in secondary education
    - o Demonstrate:
        - ✦ Proficiency at or above grade level for reading, writing, and math
        - ✦ The ability to construct a persuasive argument that is based on sound reasoning and evidence
        - ✦ Use of a vocabulary necessary for effective communication of a biblical worldview
        - ✦ Knowledge and understanding of other people, events, cultures and their influence on history
    - o Know how to utilize resources including technology to locate, analyze, evaluate, and organize information.

Biblical: Biblical ESOs include character, service, and relationships. BTC students are taught a biblical worldview based upon the teachings of Jesus Christ. Students will recognize God as their Creator and recognize His touch in daily life. Graduates learn the value and honor of Christian character in relationships.

- Students will:
    - o View life from God's perspective and recognize His truth
    - o Recognize their value in the eyes of the Father
    - o Articulate and communicate a biblical worldview influencing the world for Christ
    - o Demonstrate scriptural knowledge and wisdom
    - o Become disciples in their community, work force, and the world
    - o Apply biblical principles for conflict resolution
    - o Understand the power of the Holy Spirit in our daily choices
    - o Understand and discover their God given talents and spiritual gifts to joyfully serve and invest in the lives of others.

Life: Through a biblical worldview, students recognize their value and the value of others. Christian character will be modeled and taught for life applications while encouraging students to strive for excellence.

- Students will:
    - o Discern truth
    - o Use creative and critical thinking skills for problem solving
    - o Demonstrate:
        - ✦ Apologetic skills to respectfully defend their belief and faith

- ✦ Personal responsibility, integrity, self -discipline and godly character based on submission to God and spiritual gifts to joyfully serve and invest in the lives of others.
- ✦ Stewardship over God's creation
- ✦ An eternal mindset by walking in the freedom and openness of the Gospel
- ✦ Knowledge and respect that all people are created in God's image
- ✦ Social and emotional maturity in a variety of backgrounds: relationships, professional, and social

BTC School Policy Statement

The policies of BTC are determined by the controlling authorities of the BTC School Board of Directors. Each student and parent(s) who makes the decision to attend BTC is, with that decision, saying that they agree to accept the Statement of Faith standards, principles, policies, and requirements set forth in this handbook.

BTC 2026 – 2027 Faculty, Staff and Board of Directors

STAFF		
Administrator/Teacher	Marquette Brink	M.Ed.; El / Sped. Ed. K-12
Teacher / Admin. Asst.	Sarah Beck	B.S. Secondary Education
Tutor/Teacher	Michelle Lees	MA.; Reading Specialist
Teacher	Travis Heasley	B.A. History; Education
Online Teacher	Teresa Yeaman	B.S. Elementary Education
BOARD OF DIRECTORS		
President	Marquette Brink	Teacher/Administrator
Vice President	Tomi K Weinheimer	Self-Employed Farm; Religious Support
Treasure/Secretary	Jamie Spaid	Surgical Technician
Member At-Large	Brenda Manning	Business & Non-Profit Expertise
Retired Teacher	Melodie Briggs	Retired teacher; Substitute Volunteer

School Governance

A Board of Directors governs BTC. The Board is responsible for maintaining and clarifying the school vision/mission, making policies, approving the budget and curricula, and is the final authority. The administrator works with the Board to implement policy and manage the daily operation of the school.

Section 1 – Admission/Tuition Information

A. Admission Policy

BTC strongly desires that young people have an opportunity to receive a Christian education, but presently the school is unable to meet the needs of students with the following and admission will be determined on individual basis, which may include a consideration of the following factors:

- Low academic performance as indicated by a standardized test and/or previous school records or special education classes;
- Serious emotional or behavioral problems; and/or
- A physical handicap which would impair the learning process.

Attendance at the BTC is a privilege. Students who agree with the BTC Statement of Faith will be considered for admission. It shall be the policy and practice of BTC, in the admission of its students, not to discriminate based on the applicant's race, color, national or ethnic origin.

B. Student Application Process

BTC offers a program for students who desire an education in a Christian environment and who are capable of achievement in a program dedicated to academic excellence.

Application process:

1. Submission of a properly completed and signed Enrollment Application (pg 35-37) with the enrollment fee.
2. A parent and student interview with the administrator/staff member. The student may attend the interview or be interviewed by the administrator later. The administrator may contact the student's previous school to ascertain past conduct, academic progress, and long-term potential.
   The interview assures that:
   - At least one parent expresses a clear testimony of Christian faith;
   - The parent(s) desire a Christian education for their child(ren);
   - The family beliefs are consistent with the Statement of Faith and the philosophy of the school; and
   - The child expresses a desire to attend the school and agrees to live in harmony with school standards and policies.
3. An evaluation for all new students will be given for all new kindergarten – 12th grade students. The Renaissance STAR Reading, Math, and Accelerated testing will be used along with a writing portion deemed appropriate by the teacher. The applicant's report card and latest State testing will also be reviewed.
4. Students transferring from an accredited or non-accredited institution must provide a recent report card, national norm test score from the current or previous school year, as well as scope and sequence and objectives covered by each course for credit transfer in Language Arts and Math.
5. Students who have taken and passed courses not provided by BTC will receive credit for those courses.

BTC believes that providing a solid foundation in the areas of Language Arts and Math are key to future success, and it is in each student's best interest to fill any gaps in these two areas before moving ahead.

If the above requirements cannot be provided to demonstrate mastery, or in the case of low scores on report card (less than a C) or low standardized test scores (below 55%), the student will be tested.

- The Student Application form is available from the BTC office.
- New students will be given an evaluation before school starts and will be subject to a two-week diagnostic and probationary period.
- All parents & students must agree with the Statement of Faith and all school policies and procedures as stated in the Parent/Student Handbook.
- Any applicant denied admission will receive a refund of his/her enrollment fee.

C. Tuition and Fee Policy

Tax dollars do not support private Christian schools. Therefore, tuition payments and gift contributions are vital to meet financial obligations. Tuition and fees will be reviewed on an annual basis and will be set in the spring by the BTC Board.
Families who have three or more students attending BTC can receive a multiple student discount upon approval on Tuition cost for the year. Families may choose to "give back" this discount at the time of enrollment. Tuition "give back" may be applied to student scholarship fund.

Grades K-8 (in person)
$430 curriculum fee *per student per year. The curriculum fee is used for books, science items, online subscriptions, and assessments. There are family discounts available. Please see the tuition schedule.*

Throughout the year, you may be asked to send money for a special lunch, learning project or field trip.

Grades 3-12 (online Ignitia program)
Parents and students are responsible for purchasing the educational curriculum we decide is the best for their style of learning and will be ultimately responsible for the completion of each subject/grade.
Staff at BTC will help mentor, organize, grade, and offer structure for independent learning.
$375/month (August 1st- May 31st) *will be due to BTC for this service. Please see the tuition schedule. (page 17) A License fee of $430 will be due in July.*

General Financial Policies

Tuition Payment Reminders will be sent via e-mail 5 days before your payment is due. The due date on tuition payments is the 15th of each month.

Enrollment Fee (non-refundable)
1. K - 12th grade students only
    a. $60 due at registration

Re-Enrollment Fee (non-refundable)
1. Returning K - 12th grade students only
    a. $50 before April 1st
    b. $60 after April 1st

* **Re-enrolling students must be current in their past family statement to be enrolled in the next school year**.

Finance charges will be assessed at 18% APR on balances over 30 days past due.

A 3rd party collection agency may be used on invoices for 2mo. past due and services will pause until the account is current.

Tuition Refund

Students who attend BTC and decide to leave during the school year will receive the following if they have chosen to pay annually. If you pay monthly, you will be reimbursed according to daily prorate.

Attended
30 days and under – 75%
60 days – 50%
90 days – 25%
120 days – no refund

Ways to volunteer:

- Fundraising
- Chair a Committee
- Clean
- Organize Library
- Organize Field Trip/Learning Opportunities
- Teach a Class or Skill
- Snow Plow/Shovel
- Mowing
- Cooking a meal for student's lunch

D. NON-PLAGIARISM POLICY

It is important that students engage in the learning process and complete their own coursework. Accordingly, any act of plagiarism by students is unacceptable. Plagiarism occurs when a person takes another person's work or ideas and attempts to pass that work off as his own. To avoid plagiarism, students should always cite their sources according to their teachers' instructions and give credit where credit is due.

Students enrolled in distant learning through Beyond the Classroom are expected to adhere to the highest academic and ethical standards INCLUDING where the use of Artificial Intelligence is concerned. Any use of content (text or images) not solely created by the student must be cited appropriately, and it is the responsibility of the student to do so at the time the content is submitted. Use of such content without transparency and proper accreditation will be considered academic dishonesty.

Academic dishonesty can result in disciplinary action ranging from grade penalties to expulsion.

As Artificial Intelligence (AI) continues to impact the world around us, it is important that students at BTC use the technology responsibly and with integrity. Students may use AI as a tool for learning in a manner that aligns with BTC's goal to develop well-rounded individuals.

Acceptable Uses of AI:

- Educational Enhancement: Students may use AI programs as smart search engines that present information in ways that are easy to read and understand and may ask AI programs for clarification or explanations when they need help.
- Innovation: Students may generate ideas, topics, and writing prompts using AI programs.
- Acknowledgement: When using AI, students should be transparent; attribute AI text and images properly when they use them in their own work.

Prohibited Uses:

- Academic Dishonesty: Students may not use AI programs to avoid doing their own work.
- They also should not copy text or images from AI programs without proper attribution.
- Failure to Verify: Students should not use AI text or images without fact-checking and exploring potential plagiarism issues. AI programs do not always provide truthful or complete responses, so it is important that students verify the accuracy of any AI generated response.
- Unauthorized Use: Students must not use AI when your teacher expressly forbids it.
- Inappropriate Content or Access: Students should not use AI to create or access inappropriate or offensive content and should not use AI to bypass security measures.

BTC will not attempt to ban AI sources which will continue to shape our world but will expect their use to be strictly limited to enrichment and expansion of the student's own learning. AI will never be accepted as a short-cut or substitute for the student's own work - **academic integrity** is an ethical choice that students must make.

Because the student uses personal devices on networks not provided nor protected by BTC, each family is responsible for safeguarding sensitive information that may be collected through the use of AI software. The use of AI sources will not be required in any distance learning course, and students use such software at their own risk.

PARENT-TEACHER TRAINING

All online distance learning families must participate in a Student/Parent Training provided by BTC staff that will provide instruction on tia and on each person's responsibilities. If a parent chooses to delegate the responsibility of teaching the distance learning student to a third person, the parent must notify BTC of the third person's name and provide that person's contact information. The parent must also certify to BTC that the third person is at least eighteen (18) years of age and has a high school diploma or equivalent. The third person who will be responsible for teaching the distance learning student must participate in the Student/Parent Training provided by BTC staff.

Online Learning Expectations

Being able to take classes online, at home, and on your own time is a great privilege. That being said, our online program, Ignitia, has a timeline of when assignments need to be completed in order to finish the class in a timely manner. We understand things come up and can be flexible but communication needs to take place. **Students need to be in contact with their teachers a minimum of once a week;** whether that is through email, text, call, Ignitia messenger, or online meeting.

Ignitia has a pacing guide and students should try to have ~25% of the course completed for each quarter. Percentages may differ based on when students join and when they start classes.
1st quarter: 20-25%
2nd quarter: 40-50%
3rd quarter: 65-75%
4th quarter: 100%

BTC staff will monitor distance learning students' progress toward these pacing guides and will evaluate the completed materials and check in with the distance learning student weekly. During the weekly check-in with the student, BTC will provide the student with an assessment of the student's progress and offer improvement plans as necessary.
BTC staff have many duties and may not be at their computer during all hours

Because academic integrity is an important component of the distance learning program, students participating in the program and their parents must attest to the authenticity of the completed schoolwork at least once per year.

Completion and Attendance

For students participating in the distance learning program, attendance and regular participation is also important. The Ignitia program tracks the amount of time students spend on the platform, and to ensure distance learning students are regularly participating in their program of study, BTC staff will monitor when and for how long students are logged in each week.

If a distance learning student has completed courses or has completed a substantial portion of its courses, the amount of time they are required to be on the platform per week may be modified. If a distance learning student has completed all of their coursework, he or she will not be required to log in to the platform for the remainder of the term.

Online Attendance Policy

1. Absence Tracking

- Parents must notify the school of any absences and provide appropriate documentation. Staff are willing to work with families as events and situations come up.
- Attendance is verified by checking student login activity and assignment completion on Ignitia
- Communication is the key to success!

2. Weekly Absence Rule

- Students have the full week (Monday–Sunday) to log in and complete work on Ignitia.
- If a student logs in for **no days in a week and/or does not complete the required assignments**, with no communication to the school, they are marked absent at the end of the week.
- One week of missed work is approximately 20 assignments

3. Escalation to Truancy

- **One week** of no Ignitia logins or does not complete the weekly assignments with no response to school contact → marked absent; the school will contact the student and parents. *A copy of this policy and attendance record will be sent home.* (**~20** overdue assignments)
- **Two straight weeks** of no Ignitia logins, with no response to school contact attempts → marked absent for two weeks; school will contact parents and may contact local authorities. *A copy of this policy and attendance record will be sent home*. Parents must arrange a meeting with the school (**~40** overdue assignments)
- **Three straight weeks** of no Ignitia logins, with no response → marked absent for three weeks; student is considered *habitually truant*. The school will arrange a home visit by a sheriff's officer to assess the situation. (**~60** overdue assignments)
- **Four straight weeks** of no Ignitia logins, with no response → marked absent for four weeks; student is considered a *non-attending student*. The school will notify parents/guardians of mandatory attendance at a school withdrawal hearing. (**~80** overdue assignments)

4. Communication & Intervention

- School staff will contact parents/guardians via phone, email, and U.S. mail for excessive absences.
- For habitually truant students, a formal home visit is required.
- For non-attending students, legal and administrative procedures are initiated.

5. Policy Purpose

- To ensure student engagement and compliance with attendance requirements in an online learning environment.
- To provide clear, consistent expectations and escalation procedures for absences and truancy.

BEYOND THE CLASSROOM
CLASSES • TEACHING • TUTORING

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2026-2027 Tuition Schedule

K – 8th Grade In-Person	Annual Tuition (not including curriculum)	Monthly Payments August- May (10 months)	Annual Curriculum Fee due July 15th
Half Day (8:00 -12:15)	$4,160	$416	$430
Half Day Two Afternoons	$5,428	$542.80	$430
Full Day (Four Afternoons)	$6,417	$641.70	$430
Multiple child discount available for families with 3 or more children			

***Prices are per student** *3% discount on cash or check payments, this does not include venmo.*

Afternoon Only (1p-3p)	Annual Tuition	Monthly Tuition	This is not an afterschool program We offer classes in the afternoon that are elective
Four Afternoons a Week	$2,525	$252.50	
Two Afternoons a Week	$1,435	$143.50	

3rd – 12th Grade Online	Total Tuition (not including License)	Monthly Payments August-May (10 months)	Annual Ignitia License Fee due July 15th
Ignitia Online	$3,750	$375	$430
Summer months extension- after May 31st		$375 per month	
Individual Ignitia courses are available upon request and approval For example if a student only wants to take 1 class like speech, personal finance, etc			
Multiple child discount available for families with 3 or more children			

***Prices are per student** *3% discount on cash or check payments*

*Online Ignitia involves educational services such as monitoring, grading, reports, future planning, tutoring or in-person/online help, etc. If you choose not to attend daily, the tuition still applies to your students' reserved space.

Preschool	Annual Tuition	8 Months (Sept-Apr)	Registration
Tues.Wed.Thurs.	$1520	$190	$50
*Please see Preschool Handbook for school supplies and policies			

Non-Refundable Fees

I. **New Student Application Fee**
   a. $60
II. **Re-Enrollment Application Fee**
   a. $50 before April 1st
   b. $60 after April 1st
III. **Curriculum Fee**
   a. $430/year
IV. **NSF Fee**
   a. $30
V. **Late Payment**
   a. $25

Section 2 - Academics Offered

It is our desire to meet the ever-increasing educational needs of our community. BTC offers several program options. Current program offerings are listed below. Program options may be added or deleted as the need dictates.

On-Campus Study Program

Our On-Campus Study Program is a four day a week program. Our K-8 program will provide instruction in all core academic areas plus Bible, Art, PE, STEM and service projects. High School students will receive guidance in independent learning for Language Arts, Math, Science, History and Computer. Electives may be completed during the afternoon or at home. A certified teacher will be available for assistance at any time for those electives.

Online Ignitia Program

Students can enroll full-time in the Online Ignitia Program. Students receive appropriate placement in the online curriculum and can complete courses towards an accredited diploma. Online Ignitia graduation requirements are the same as students who attend on campus classes. Students will work with the distant coordinator to develop their own individual education plan. It is the responsibility of the parent(s) to ensure that students are working and keeping up with timelines. The distant coordinator is available during regular school hours to assist, or problem solve in any area needed. All online students can participate in any or all extra-curricular or special activities that BTC may have.

Concurrent/Dual Credit College Enrollment Program

Select upper-level students may opt to take courses at a community college while enrolled at BTC. With administrative approval, college courses fulfill credits toward graduation.

Hybrid Program

Students in grades 9-12 will be self-learners with support from the teachers at BTC. Students and parent(s) will meet with Mrs. Brink/BTC Staff to make an educational plan that will include the type of learning and support that best fits the needs of each individual student. Students may choose from traditional curriculum or HS online. Each student will be responsible for bringing their own computer. This may include online courses, small group lead, individual textbooks, hands-on volunteer hours, work hours, parent lead instruction, hybrid courses from public and BTC, and the like.

Credit-Carnegie Unit - 130-180 Hours of Work- (max of 4 credits)

1 Credit – 120 hours
½ Credit – 60 hours
¼ Credit – 30 hours
2 Credits – 240 hours

Credit hours can be accrued by class time, reading, tests & exams, projects, papers, presentations, competitions, practice, participation in activities, or in the workforce/apprenticeship.

Students will be responsible for documenting hours on task, grades received and an organized compilation of papers, presentation, projects, clubs, and awards, by keeping a log sheet of each events.

Employment and Work Credits

BTC recognizes the value of work experience in the lives of our students. With staff approval, older students may secure a job and earn up to four elective credits toward their diploma requirements.

For Work-Study verification, students must provide the school with their paycheck information, listing hours worked, tax deductions, etc. Confidential or sensitive information will be blacked out and photocopies will be made and filed in a secure location as evidence supporting the credibility of Work-Study hours and awarded credit.

Hours must be verified during the last week of each of the four quarterly BTC grading periods. Special circumstances may be considered when requested of BTC in writing. Credit for work is dependent upon the number of hours worked per week (averaged over the nine-week grading period), the successful completion of the duties required while on the job, and turning in the required monthly documentation for credit.

Credit for Off-Campus Activities

Since BTC does not offer courses on campus for certain elective and activity courses, credit may be awarded for off-campus activities. Verification must be provided from a sponsor or leader of the activity. In most cases, 60 contact hours = 0.5 credit, graded as a Pass/Fail course. Pass/Fail credits count toward graduation requirements but are not computed in a student's GPA.

Examples include the following:

- ✦ Drivers Education - Completion of course or issuance of driver's license = 0.5 credit. Note: This does not apply to a hardship license where no class time is required.
- ✦ Fine and Performing Arts such as theater, voice, choir, art, ballet, piano, guitar, drums, or other instruments. Documentation is required from the teacher, coach, director, etc.
- ✦ Athletic Participation including hockey, basketball, baseball, softball, rodeo or other equine competitions, tennis, golf, bowling, dance, gymnastics, karate, or fitness center programs.
- ✦ Students interested in participating in athletics can contact Beyond the Classroom and receive credit based on documentation from the coach, trainer, director, etc.
- ✦ Volunteer Service in hospitals, nursing homes, children's shelters, or community centers. Documentation is required.
- ✦ Civic Organizations such as Boy Scouts, Girl Scouts, Explorer Scouts, etc. Credit is based on documentation by an adult leader or parent of merit badges earned and/or participation in troop activities. Eagle Scout projects may be submitted for 0.5 credit in Teen Leadership.

Dual Credit

Dual Credit courses are accepted for students who have met their requirements. We will assist students on what courses they need to take and how to apply for dual credit. It is the student's responsibility to register and sign up for approved classes.

Transcripts

Academic Transcript (22 Credits)

4 English
3 Math
3 Science
3 Social Studies (geography, world history, and US history, gov/econ)
9 additional credits including PE, health, fine arts, religion, personal finance, CTE

College Prep Transcript (24 Credits)

4 English
4 Math
3 Science
4 Social Studies (geography, world history, US history, gov/econ)
7 additional credits including PE, health, fine arts, religion, personal finance, CTE
1 Foreign Languages

Honors Transcript (26 Credits)

4 English
4 Math
4 Science
4 Social Studies (geography, world history, US history, gov/econ)
8 Electives including PE, health,fine arte, religion, personal finance, CTE
2 Foreign Languages

Schedules

BTC will be open Monday-Thursday 8:00 am to 3:00 pm. High School students are welcome to come and go with flexibility to their schedule. They will be responsible for providing a schedule to BTC. There will be a designated area for High School students to study. We suggest using your time wisely and not be distracted. We are not a “babysitting” service. We have other students that need our attention too and will expect students to work while they are in our facility.

Graduation Requirements

To graduate, students must complete at least the minimum requirements for their chosen diploma plan. Program descriptions are comparable to those offered in South Dakota public schools. There is no maximum number of credits a student may earn while at BTC.

Graduation Ceremony Participation

BTC conducts graduation ceremonies each year in May. To participate in spring graduation, students must have completed sufficient work to be able to participate. Faculty and administration will determine a student’s eligibility to participate by April 15th. All qualifying seniors are invited to participate in our graduation ceremony, including students in the On-Campus and Online programs.

Section 3 – General Policies

Pandemic, Outbreak, Natural Disaster, and Crisis Response

In the event of pandemic, outbreak, natural disaster, or other unforeseeable crisis, the BTC School Board will prayerfully consider guidelines issued by government officials and relevant government agencies. BTC reserves the right to modify curriculum and resources, schedule, length of school year, teaching methods, and demonstrations of learning as deemed necessary by the BTC Board. Any changes due to pandemic, outbreak, natural disaster, or other unforeseeable crisis do not excuse families from their enrollment contract and tuition obligations.

Emergency Drills, Procedures, & Supplies

We strive to make sure our students are safe at school every day. We do this by making sure that our students are prepared for a variety of emergencies. We will practice fire drills, tornado drills, and earthquake drills. Our classroom is equipped with an emergency backpack. It contains water, prepackaged snacks, gloves, wipes, flashlights, a small first aid kit, hand sanitizer, a copy of our Emergency Response Plan, each student's contact and emergency information, and any lifesaving medication (epi pens, inhalers).

In the event of an emergency, BTC has developed an Emergency Response Plan. Please know that BTC will make every attempt to notify you, so it is vital you keep your emergency contact information up to date.

Ways to Communicate

Each day the students K-8 will carry back and forth a green "Home Folder." If you have notes or questions, you can write them on there. We will check them each day. This is where you will also find notes, graded papers, etc. that we may send home.

We will create an email and Team Reach (Group code Btclassroom123). We will email weekly updates and/or reminders.

DAILY REMINDERS AND EXPECTATIONS

I. Assignments

Each day the assignments for each grade will be communicated to the student. At the end of the school day, we look over those assignments to see what has been completed and what needs to be worked on the next day.

II. Snacks

Every day after recess/movement break we will read aloud to all the students. The students are welcome to bring a healthy snack which they can eat during this time. Snacks are not required; it is up to individual families whether to bring a snack or not. If you would like to donate healthy snacks for the classroom, we would appreciate that. We would like to encourage healthy snack options not full of sugar. Please see the list of suggestions:

Dried fruit, fruit, cheese, beef sticks/jerky, popcorn, pretzels, veggies, pickles, olives, hard boiled eggs, quesadilla wrap, yogurt, cottage cheese.

III. Water Bottles

RO and ice water are available at the school. Students should bring a water bottle to refill and have it readily available.

IV. Tasks

During the day and at the end of the day each student will be responsible for clean-up tasks which keeps our classroom neat and tidy.

V. Show & Tell / Current Events

Throughout the year we may have Show & Tell and Current Events. It is simply telling about an event or object that is of interest to the student; it can also be a world, state, or local current event. This is encouraged, but not mandatory.

Current Events are for grade 4+. They can share one current event per month during Show/Tell time. This is part of their history grade. They will fill out an informational sheet along with sharing their news current event with the class orally.

VI. Snow Day(s)

Calling a “Snow Day” is a difficult decision because we do not have snow days built into our calendar, so we would have to add days to our schedule. Please know that we understand if you do not feel it is safe to bring your children. Usually, if Pierre calls off school, we will as well. Please, keep in touch when the weather is questionable. Each family will be contacted when it is called off. We will NOT make them up unless it is more than three days. Then we will take advantage of our Friday’s and /or homework packets.

VII. Conduct

BTC is obviously an unique educational setting and it is deeply embedded in our heart that students (and their teachers) be respectful of others. We learn to be with a small group of individuals, in a small area, all day and all year long which can involve some “trying” moments, but we have wonderful students and the time spent on these “trying moments” is very minimal. However, we acknowledge that all humans fail at time, and when these incidents happen, an attempt is made to deal with them using Godly wisdom by addressing the issue, asking forgiveness, and humbly accepting the consequences. If the group is not being respectful of rules, more severe than merely talking loudly or not staying on task, or problems occur that we become aware of because a parent or student tells us, these are dealt with on an individual basis, using a variety of consequences depending on the incident, intending for consequences not merely to be dealt out, but lessons learned, apologies given, and forgiveness granted. Our learning environment will be productive, with responsible students who know the importance of honoring the Lord by being respectful, courteous, and obedient.

VIII. School Work

The student’s knowledge and ability are expected to be exhibited with cheerfulness, thoughtfulness, and neatness. All schoolwork is expected to be completed, prepared, and presented on time.

Although we do complete a lot of book work, we also do a lot of learning by interacting in various ways through discussion, flashcards, games, drills, research, activities, and projects. We want to work on skills that help us convey our thoughts orally as well as on paper, so keep in mind that students’ grades are not just their written work, but participation and attitude during these other various activities is factored into their quarterly grade as well.

IX. Recess-Movement / Sensory Play

Recess and body movement is an important part of our day, not only to get fresh air, move around and be free of work for a few moments, but it builds character. We will be taking advantage of the space we have, we will go outside, and play various movement games.

X. Grading

Students will be graded in various ways such as points, stars, pass, fail. Our goal is to work through each skill/concept until they know it or feel comfortable. On the report card it will be Outstanding, Proficient, Developing, Needs improvement. We will meet students where they are at and they will be taught accordingly and meet standards based on our accreditation.

XI. Assessments

Assessments will be given three times per year. We use the STAR Reading and Math assessments to compare growth.

XII. Parent-Teacher Conferences / Report Cards

Performance-based report cards will be used quarterly. We will send them home with the students the week following the end of the quarter. If a parent prefers that the report card be given directly to them and not the student, please let us know.

Conferences will be scheduled twice during the school year. The dates are listed on the yearly calendar. Conferences are conducted in the classroom or online, and it is wonderful if both parent(s) can attend. 1st conferences is parents and the 2nd conference is student led. We will send out a notification when the time nears, and you will be able to let us know the time that works best for you.

You are always welcome to call, email, or talk to us about your student any time.

XIII. Absences

If you plan for your student to be absent from school, **please notify us** with a note, phone call, email, or telling me directly – NOT through your student, as sometimes information is not always relayed accurately. As much work as possible can then be completed before they are absent.

I completely understand when a student needs to be absent for whatever reason, however, please know that being in school involves more than the written work and reading that can be made up. Please take their attendance in school seriously.

The following absences may be considered excused if they are confirmed by communications between BTC and the student's parent or guardian:

- Physical or mental illness of the student;
- Severe weather;
- Death or serious injury of the student's family member;
- Attending a funeral, wedding, or graduation;
- Appearance at court or for other legal matters; or
- Personal or family vacations.

For students participating in the in-person classroom setting, attendance will be monitored, and absences will be recorded. When a student has received _(5)_ unexcused absences the parents will receive a letter with a copy of this policy. When a student has missed_(10)_ days of school, the parents will receive another letter detailing the students' absences, and the parent and student will agree to meet with BTC staff to discuss how to increase attendance. Students missing their _(15)_ day of school will have a letter sent to the State's Attorney in the County where they reside indicating that they are not participating in the alternative instruction in accordance with state law.

XIV. Health Information

Records of current immunizations are a requirement when students enroll for the school program. Generally, these records are transferred from the previous school; however, it is the responsibility of the parent(s) to see that these records are up-to-date. Students who are not able to, or opt out of, an immunization program must submit a letter to BTC stating that their child(ren) is/are not participating in an immunization program. All parents/guardians must complete and return the Medical Consent Form. If your child(ren) requires the administration of any prescription medications while at school, you must complete and return a Prescription Medication Form for each medication. Should students need medical attention while at the school, a staff member will telephone the parent(s), and if necessary, call an ambulance. It is vital that parent(s) provide up-to-date telephone numbers for their places of employment, home, other relatives, and the family physician on the medical consent form that is submitted with the registration form and kept on file in our office.

XV. Field Trips

We will take field trips as they pertain to our learning and towards the end of the school year. We will also have visitors come to share their interests. Please feel free to help set up a field trip or guest speaker if you have any ideas.

XVI. Winter/Spring Programs

We will be hosting a small program that will include talent from the students either musically or academically. We will send a note home regarding details as the time approaches, asking for parental involvement with refreshments, set up and clean up.

XVII. Community Activities

We will try to be involved in community activities such as making cards for the elderly, veterans, and churches.

Every child is unique in their learning styles. Each grade level will be taught through a variety of faith-based resources and materials. We also teach thematically reaching multiple goals across multiple subjects.

Curriculum includes but not limited to:

- ✦ Ignitia
- ✦ All About Reading
- ✦ All About Spelling
- ✦ Math U See
- ✦ Spelling U See
- ✦ CTC Math
- ✦ Berean Science – In the Beginning
- ✦ The Complete Middle School Study Guide – Lang. Arts, Math
- ✦ Nitro Typing
- ✦ Rosetta Stone – Spanish
- ✦ Religion – Hands-on
- ✦ Apologia Science
- ✦ Notgrass History, Literature, Bible

School Supplies

Grade K-8	9-12	All K-12
WIRED HEADPHONES	COMPUTER/LAPTOP & CHARGER	**LAST NAMES A-R**
SKETCHBOOK	HEADPHONES	NAPKINS
WATER BOTTLE	ASSIGNMENT NOTEBOOK/PLANNER	KLEENEX
BTC T-SHIRT/SWEATSHIRT	CALCULATOR	PLASTIC SPOONS
TOILET PAPER	NOTEBOOKS & FOLDERS FOR ORGANIZATION	PLASTIC FORKS
7TH GENERATION DISINFECTING WIPES	****Online students will need to have an email for communication.**	PAPER PLATES SMALL OR MEDIUM
1 REAM OF COPY PAPER		**LAST NAMES S-Z**
WHITE CARDSTOCK PAPER		55 GAL CONTRACTING BLACK TRASH BAGS
NO TOYS OR DISTRACTING ITEMS		1 PACK SCOTCH TAPE FOR DISPENSER
Parents, please download the Team Reach app that will be used alongside emails for communication.		

We will look at our needs during winter break to see where we are at with supplies.

Section 4 – Student Policies

Christian Principles Taught at BTC

1. Respect to Authority – I Thessalonians 5:12
2. Always Do Your Best – Colossians 3:23-24
3. Live the Golden Rule – Matthew 7:12
4. Show Kindness to Everyone (no bullying) – Ephesians 4:32
5. Show Your Fruits – Galatians 5:22 & Colossians 3:12
6. Tame the Tongue (no put downs or gossip) – James 3:7-8
7. Be an Encourager – Hebrews 3:13a
8. Be Honest in Everything– Exodus 20:16

Cell Phone and Technology Expectation

Cell phones can be resourceful and distracting. It will be expected from the students that if they bring a cell phone to school that they will place it in the designated basket and will be allowed to check it when they need a break. Students are here to learn, get your tasks done and move on with your day, being a productive citizen and student. If we see students are distracted by technology that does not pertain to their curriculum, they will be asked to shut it off or disable it while at BTC. If there is a habitual abuse of technology, a parent meeting will be scheduled at the discretion of BTC staff.

Other Activities

The high school students will have opportunities but will not be required to participate in most other activities and events along with K-8, such as concerts, holiday parties, etc.

Banned Items

Students are ***not*** to bring the following to school.

- I-Pod, MP3 player, etc.
- Electronic Game Gear
- Inappropriate magazines or books
- Illegal Drugs/Medication Not Approved By Parents
- Alcohol
- Tobacco, E-cigarettes, vaping equipment
- Matches or Lighters
- Weapons of any type – real or play. Items will be confiscated by the school staff and appropriate disciplinary action will be taken.

Grading System

K-8th Grade - in person

Will use the following grading scale report card system:

O = Outstanding D = Developing

P = Proficient N = Needs Improvement

Character Assessments will be given for K – 12th grade students based on grade level standards and individual effort and attitude.

Encore Grades

Encore for K-12th grades: Numerical grading scale is used based on effort, attitude, participation, behavior, projects, quizzes, and possible tests.

3rd-12th Grade Online

Students will be graded on the following basis:

A - Superior 93 – 100%

B - Excellent 85 – 92.99%

C - Good 76 – 84.99%

D - Lowest Passing Mark 65 – 75.99%

F - Failure 0 – 64.99%

INC - Incomplete

DR - Dropped no credit

Dress Code

Students should dress in a conservative manner that demonstrates that attending school is an important function. All clothing should be modest, clean, and well-fitting (not overly loose or tight).

Students should dress comfortably, and wear layered clothing to be prepared for all weather conditions. In cold weather, appropriate winter wear is required, including coat, hat, mittens or gloves, snow pants, and boots. Please label all winter gear.

Playground Rules

- Use the Golden Rule in Matthew 7:12 – No bullying
- Take turns on all equipment
- No throwing rocks, sticks, or snowballs
- No grabbing, hitting, jumping, or pulling on other's clothes
- No using sticks as swords or as weapons
- No "piggyback" or carrying other students
- Line up immediately when teacher blows the whistle

It has been our policy and procedure at BTC to take students outdoors for recess whenever possible. We have not permitted individual students to stay inside because they do not have gloves or hats but have instead used this as reinforcement to help students remember gloves and hats on the next day. It is believed that illnesses and colds are reduced when we can periodically get students outdoors, even if only for a few minutes. Students perform better at school when they can get a little exercise during the school day. Outdoor recess may be cut in half if the temperature with wind chill is around 5-15 degrees, depending on the age level. Inside recess will be given if the temperature with wind chill is around 0 degrees or lower.

BTC Anti-Bullying Policy

Biblical illustration of relationships: John 15:12- “My command is this: Love each other as I have loved you.” And the Matthew 18 Principle

RATIONALE: To instill biblical principles/values and create a more loving environment, our school has adopted this policy. From time to time, conflict can occur. BTC realizes that while bullying may occur, it is never acceptable. We have zero tolerance for such conduct and, consistent with this policy, a true violation will result in appropriate disciplinary action. We seek to implement a clear framework for dealing with bullying incidents in order to protect our students and help the bully learn how to relate in a way that is in line with biblical standards.

DEFINITION: Bullying occurs when a person or group is intimidated, frightened, excluded or hurt by a pattern of behavior directed at them by others. (Greg Griffiths, “Bullying in Schools-The Hidden Curriculum” (2003). **The following actions in an ongoing form may be forms of bullying and are included in all references to “bullying” herein:**

- Physical aggression-including hitting, punching, kicking
- Teasing or verbal abuse-including insults, name calling or racial/sexual remarks
- Intentional exclusion from activities or friendship groups
- The setting up of humiliating experiences
- Damaging a person’s property/possessions or taking them without permission
- Threatening gestures, actions, or words
- Written/verbal/ electronic messages that contain threats, putdowns, gossip or slandering
- Cyber bullying through Facebook, texting, tweeting, Instagram or other electronic means

POLICY STATEMENT: From time to time in a community such as a school, conflict and offense can occur. As part of living in a sinful world, bullying can result when we don’t always relate to others as we should or when people try to exert power and influence over others. The school’s response to bullying is based on the pattern of relating to one another found in the Bible. God intended for us to live in a way that acknowledges differences and accepts others because we are all made in God’s image.

Our policy is based on the principle that bullying is “not OK at BTC.” BTC will not tolerate any mean-spirited, unlawful, or disruptive behavior, including any form of bullying, cyber-bullying, or retaliation in our school buildings, on school grounds, in school-related activities, or that occurs outside of school and creates a hostile school environment for the targeted student, staff, or family member(s). We will promptly investigate all reports and complaints of bullying, cyber bullying, and retaliation, and take prompt action to restore a safe learning environment for students and staff who are bullied and prevent further bullying or harassment by those who are identified as perpetrators of bullying.

BTC recognizes that not all inappropriate behaviors should be considered bullying or willful violation of this policy. Behavior will be assessed by the teacher and/or administrator and addressed according to the procedures.

This handbook gives guidelines to be observed by students and parent(s). However, since the school cannot possibly address all potential situations and circumstances in this book, the administration reserves the right to exercise its administrative prerogative in responding to new situations or circumstances. The Administration reserve the right to interpret the written policies of this handbook as it sees fit, and to revise these policies when necessary.

Safety and Security Policies

1. **Check-In/ Check-Out Policy**

Goal: manage who enters and exits the campus during school hours

A. Visitors must check in with staff.
B. Only approved individuals may pick up students.
C. Students leaving early must be excused by someone authorized.
D. High School students and staff have a specific code assigned to them that works only during school hours.

2. Lockdown Procedures

Goal: Keep everyone safe during serious threats

A. Lockdowns are announced by administration when danger is present.
B. Teachers lock doors, turn off lights, and keep students quiet and out of sight.
C. No one may enter or leave a room until an “all clear” is given.
D. Exterior doors stay locked during the school day.

3. Two-Person Policy

Goal: Prevent inappropriate situations and protect students and staff.

A. Adults should never be alone with a student in a private setting.
B. Two approved adults must be present during counseling or discipline.
C. Rooms used for student meetings must have visibility (e.g., door windows).
D. Volunteers must complete training before working with students.

4. Camera Use

Goal: Help Monitor key areas and deter unsafe behavior

A. Cameras are placed in public zones like entrances, halls, and playgrounds.
B. No cameras are allowed in restrooms or counseling rooms.
C. Footage may be reviewed by administration or shared with law enforcement as needed.
D. Video is stored and used according to school policy.

5. Open Door Policy

Goal: Keep student interactions visible and accountable.

A. Classrooms and offices should have windows or partial visibility.
B. Windows should not be covered unless under lockdown.
C. Counseling spaces should be visible and located near other staff.

6. Background Checks

Goal: Ensure only qualified and safe adults interact with students

A. All staff and volunteers must pass a background check before starting.
B. Checks are renewed every three years or upon re-hiring.
C. Anyone with a history of violence, abuse, or sexual offenses is disqualified.

7. Backpack Policy

Goal: Prevent contraband and maintain a secure classroom environment.

A. Backpacks are stored in lockers or designated areas.
B. The school reserves the right to search bags, lockers, or personal items on campus.
C. Clear or mesh backpacks may be required for upper-grade students.
D. Possession of banned items (weapons, drugs, vapes, etc.) will result in disciplinary action.

8. Cell Phone Use

Goal: Reduce distractions and maintain focus and safety

A. Students may not use phones during class unless allowed by a teacher.
B. Phones should be stored away during the school day.
C. Students may not record others without permission.

9. Internet Use Protocol

Goal: Protect students online and keep school technology safe.

A. School internet use must be educational and appropriate.
B. Internet traffic is filtered to block harmful content:
    a. Pornography and explicit material
    b. Violence, hate, and criminal content
    c. Drugs, gambling, and alcohol
    d. Social media and dating sites
    e. VPNs or tools used to get around filters
C. Safe Search is enforced on all school devices.
D. Students must use their school accounts.
E. Installing outside software or extensions is not allowed.
F. All internet activity may be monitored. Students should not expect privacy on school devices.
G. Parents will be informed about internet safety efforts and may request reports.
H. Misuse of internet access may lead to disciplinary action or loss of privileges.

10. Abuse Prevention Policy

Purpose: To protect students from all forms of abuse and maintain a culture of safety.

10.1 Mandatory Reporting

A. All staff and volunteers are required to report suspected abuse or neglect immediately to proper authorities.
B. Verbal reports must be followed by written documentation within 24 hours.

10.2 Screening and Training

A. All adults working with students undergo background checks and abuse prevention training.
B. Training covers both Christian ethics and legal duties.

10.3 Supervision and Conduct

A. Adults must not be alone with a child out of sight of others.
B. Physical contact should be appropriate and never forceful.
C. One-on-one meetings must happen in rooms with visibility.
D. Staff must not message students privately or give gifts without approval.

10.4 Communication and Reporting

A. Digital communication with students must go through school-approved systems.
B. Concerning messages must be reported.
C. Students are taught about personal boundaries and how to report abuse.

10.5 Responding to Abuse

A. Do not investigate or confront the accused directly.
B. Report concerns to school leadership and child protection authorities.
C. Keep the information private and report only facts.

10.6 Protection for Reporters

A. No one who reports abuse in good faith will face punishment or retaliation.

National Child Abuse Hotline 1-800-4-A-CHILD (1-800-422-4453)

THINGS TO DO BEFORE SCHOOL STARTS

1. Meet with Mrs. Brink/Beck if you are in High School, to map out your educational future and register for Online High School.

2. If you are NEW to Beyond the Classroom, Inc. - Fill out the Exemption Form and deliver it to the Administrative Office Building or to the Department of Education as soon as possible. If you did this last year, you do NOT need to do it again.

3. Read over the booklet and contact me if you have questions.

4. Buy school supplies – see list on page 27

5. Fill Out Family Information Sheet/ Class Registration Forms

6. Sign permission slips

7. Attend Open House at the classroom, Monday, August 18 at 5:30pm. Please bring all the signed forms and school supplies. We will try to take pictures that night too, so on the first day of school you can just drop off at the door.

8. We are a nonprofit and will be accepting donations for things like scholarships, STEM supplies, playground equipment, technology, foundation savings account, etc. If you have family, friends, or employers that would be willing to donate, please have them contact me.

9. Online students need to attend the beginning of the year meeting with parent(s) that will be held in August. Look for email as the time gets closer.

10. Download Team Reach and get added to the appropriate group.

BEYOND THE CLASSROOM

SCHOOL CALENDAR 2026- 2027

August

SU	M	TU	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

17 Open House Potluck 5:00
18 First Day of School

September

SU	M	TU	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

7 Labor Day

October

SU	M	TU	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

12 Columbus Day
15/16 PT Conferences
15 End of 1st Qtr. (33days)

November

SU	M	TU	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

25 Early Release 12:15
26-27 Thanksgiving Break

December

SU	M	TU	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

10 Christmas Pageant 6:30
17 End of 2nd Qtr. (34days)
18 - 4 Christmas Break

January

SU	M	TU	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4 Teacher inservice day
5 School back in session
18 Martin Luther King Jr. Day

February

SU	M	TU	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

15 Presidents Day
18/ 19 Student-Led Conference

March

SU	M	TU	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

11 End of 3rd Qtr. (37 days)
26 Good Friday
29 Easter Monday

April

SU	M	TU	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

16-19 Spring Break

May

SU	M	TU	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

13 Last Day of School early release
13 End of 4th Qtr. (34 days)
14 Graduation

- School Day M-TH
- Early Release 12:15
- Parent Teacher Conferences
- No School
- Open House

Important Dates

August 17 - Open House
August 18 - First day of school
Dec 18- Jan 4 - Christmas Break
May 14 - Graduation 2027

What is required by the state of South Dakota to attend BTC?

(Thanks to lobbyists and legislature, we have a lot of freedom in South Dakota to educate children in a variety of ways.) The requirement for homeschooling – alternative schooling in South Dakota is a completed Exemption Form. **Parents must fill out an Exemption Form and take it to the administrative office for the School District in which they live. This generally is done by August 1st.**

HANDBOOK: I have read and agree to the policies as written above.

Student Signature _____ **Date** _____

Parent/Guardian Signature _____ **Date** _____

FIELD TRIP PERMISSION: I give my child/children permission to attend and travel with the BTC staff and/or volunteers to and from events and field trips pertaining to BTC learning.

Parent/Guardian Signature_____ **Date** _____

PHOTO, VIDEOS, RECORDING PERMISSION: We may take photos or videos of your child(ren) in the lesson, classroom, or in a performance. This allows us to send videos to you at home to practice, share with other students and use for creation of educational materials and marketing purposes.

You consent to allow your child(ren) to be taped and otherwise recorded and agree that Beyond the Classroom, Inc. may use, and grant others the right to use, your child(ren)'s voice, name, and filmed/photo for all purposes, in and in connection with educational, marketing, advertising and promotional purposes.

Parent/Guardian Signature _____ **Date** _____

By signing my name below, I understand the meaning of plagiarism and confirm that I will only submit my own work and will give credit to whom it is due.

Student Signature _____ **Date** _____

Student Statement

Please describe your educational goals, interests, and reasons for applying to our school.

Special Services and Accommodations

Does the student currently receive any educational accommodations or support services?

☐ Yes ☐ No

If yes, please explain:

Academic & Behavioral History

Has the student ever been suspended, expelled, repeated a grade, placed on academic probation or turned in for truancy? If yes to any of the above, please explain:

If your information has not changed check here from previous years ❑

Emergency Contact and Medical Information Form

Child's Name **Date of Birth** **Sex**

Parent/Guardian Name **Parent/Guardian Name**

Cell # **Work #** **Cell #** **Work #**

Address **Address**

City, State, ZIP **City, State, ZIP**

Email **Email**

Alternative Emergency Contacts

Primary Emergency Contact **Secondary Emergency Contact**

Cell # **Work #** **Cell #** **Work #**

Address **Address**

City, State, ZIP **City, State, ZIP**

Alternative Pick-up/Drop-off Person **Phone #**

Medical Information

Hospital/Clinic Preference

Physician's Name **Phone #**

Insurance Company **Phone #**

Allergies/Special Health Considerations

Medications approved to give your child: Must fill out a permission Medication Sheet

Miscellaneous

___ I give permission to Beyond the Classroom, Inc. to take and use pictures of my child for advertising or educational activities.
___ I give permission for my child to go on field trips and participate in activities.
___ I release Beyond the Classroom, Inc. and individuals from liability in case of accident during activities related to Beyond the Classroom, Inc., as long as normal safety procedures have been taken.

Parent/Guardian Name **Date**

Siblings Name	Age	DOB		Siblings Name	Age	DOB

STUDENT SCHEDULE OPTIONS

☐ Half Day = 8 am – 12:15 pm Core Subjects

☐ Full Day = 8 am – 3:00 pm Core Subjects Plus Electives*

☐ Half days with 2 afternoons (Circle Two Days) M T W Th

☐ Afternoon Only = 1:00 pm – 3:00 pm Electives (Circle 2 or 4 Days) M T W Th

☐ Preschool = 8:00 am - 10:00am (Tuesday, Wednesday, Thursday)

☐ Ignitia Online @home OR ☐ Ignitia Online @BTC.

****If you choose to pay by cash or check there will be a 3% discount on monthly payment.**

K - 8th Grade	Total Tuition	Monthly Payments Aug-May (10 payments)	Annual Curriculum Fee (One-Time)
Half Day (8am-12:15pm)	$4,160	$416	$430
Half Day and Two Afternoons	$5,428	$542.80	$430
Full Day (8am-3pm)	$6,417	$641.70	$430
Ignita Online	$3,750	$375	$430

Afternoon Only (1p-3p)	Annual Tuition	Weekly Tuition
Four Afternoons a Week	$2,525	$252.50
Two Afternoons a Week	$1,435	$143.50

Afternoon classes will be decided on before the school year starts and may be subject to change to adjust for schedules and interest.

School Use Only

Application Received Date: ____ / ____ / ______
Interview Date: _____
Admission Decision:
☐ Accepted
☐ Waitlisted
☐ Denied
Authorized School Representative: _____
Signature: _____ Date: ____ / ____ / ______